

Withdrawal from Training

1. Purpose

- 1.1 The purpose of this policy is to provide the processes for the voluntary or involuntary withdrawal of registrars from the ACRRM Rural Generalist Fellowship program.

2. Application and scope

- 2.1 The policy applies to registrars enrolled in the ACRRM Rural Generalist Fellowship program.

3. Policy

- 3.1 Withdrawal from the ACRRM Rural Generalist Fellowship Program may be by way of:

- 3.1.1 voluntary withdrawal initiated by the registrar;
- 3.1.2 involuntary withdrawal initiated by the College.

- 3.2 Voluntary withdrawal:

- 3.2.1 must be by notice in writing to the College; and
- 3.2.2 will be deemed finalised if the registrar has not revoked their voluntary withdrawal in writing to the College within 28 calendar days of the date the College receives the withdrawal notice. If the date the College received the withdrawal notice, cannot be reasonably ascertained, the withdrawal notice will be deemed to have been received two calendar days after it was dated or (if not dated) the date the registrar alleges it was sent.
- 3.2.3 Registrars who voluntarily withdraw may continue to participate in training and assessment until the end of the cooling off period.

- 3.3 Involuntary withdrawal can be actioned by the College, including (without limitation) by way of a recommendation by the Registrar Review Panel, upon notice in writing to the registrar as a result of:

- 3.3.1 poor performance or progression by the registrar;
- 3.3.2 refusal or failure by the registrar to comply with additional support measures recommended or required by the College;
- 3.3.3 inability by the registrar to demonstrate they are meeting the College's training program requirements notwithstanding any additional support or adjustments provided to the registrar;
- 3.3.4 the registrar's medical registration lapsing or removal for a period equal to or greater than six months;
- 3.3.5 conditions on the registrar's medical registration that prevent a registrar from meeting training program requirements;
- 3.3.6 failure by the registrar to pay membership, training and / or assessment fees by the due date.
- 3.3.7 the registrar exceeding the maximum training time under the College's [Training Time policy](#).
- 3.3.8 the registrar exceeding the limits on assessment attempts as per the College's [Assessment Eligibility policy](#).

- 3.3.9 the registrar exceeding the maximum leave period under the College's [Leave from Training policy](#).
- 3.3.10 failure by the registrar to maintain effective engagement in the training program;
- 3.3.11 failure by the registrar to maintain eligibility to undertake training in accordance with the College's [Eligibility for Training policy](#).
- 3.3.12 Aphra or the College making a finding of Professional Misconduct against the registrar.
- 3.3.13 the College finding there has been academic misconduct by the registrar under the College's [Academic Misconduct policy](#).
- 3.3.14 the registrar falsely declares themselves (either verbally or in writing) as a Fellow of the College prior to the registrar's successful completion of all the ACRRM Rural Generalist Fellowship program and assessment requirements and awarded the Fellowship.

4. Appeals

- 4.1 An appeal by or on behalf of a registrar of a decision to involuntarily withdraw them from training must be made in accordance with the College's [Reconsideration Review and Appeals Policy](#) within the times and in accordance with the requirements specified in that policy.

5. Related Documentation

[ACRRM Academic Code of Conduct](#)

[ACRRM Training Program Requirements Policy](#)

[ACRRM Academic Misconduct Policy](#)

[ACRRM Eligibility for Training Policy](#)

[ACRRM Assessment Eligibility Policy](#)

[ACRRM Reconsideration Review and Appeals Policy](#)

6. Definitions

Word/term	Definition (with examples if required)
Professional Misconduct	<p>Unsatisfactory professional conduct of a registrar, where the conduct, act or omission:</p> <ul style="list-style-type: none"> involves a substantial or consistent failure to reach or maintain a reasonable standard of competence and diligence;

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	<ul style="list-style-type: none"> • leads to the registrar being found guilty of an indictable offence by a court; • breaches or fails to meet the standard required under Ahpra and the Medical Board's <i>Good medical practice: a code of conduct for doctors in Australia</i> (as amended or replaced from time to time); or • breaches ACRRM's Academic Code of Conduct or Academic Misconduct Policy (as either or both are amended from time to time).
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7. Document Control Management

7.1 Policy information

Policy Contact and Author	Fellowship Manager	Approving Body:	Board
Status:	Final	Review period:	Three years
Policy No and Version:	T18 V1.2	Next review date:	Jan 2029
Effective Date:	Jan 2026	Document Location:	Policy Register
Responsible Officer:	Fellowship Manager	Policy System Manager:	Advocacy and Policy Manager

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7.2 Document History

Version	Date Approved	Author	Description of revision	Internal Distribution	
				Date	Recipient/s
V1.2	January 2026	Fellowship Manager	Redefine the purpose Replacement of 'doctors in training' with 'registrars' Removal of application to those progressing through the RVTS, REEF AST outside of training or Specialist Pathway programs Removal of reference to remediation, only including additional support terminology Replacement of 12 weeks fee payment period with due date Include link to Training Time, Leave from training and Assessment Eligibility policies Inclusion of multiple withdrawal reasons Removal of reference to Registrar in Difficulty and RVTS Withdrawal policies Inclusion of involuntary withdrawal as a result of a Registrar Review Panel recommendation Removal of management process steps Addition of professional misconduct definition Addition of clause on acceptance period for voluntary withdrawals Addition of involuntary withdrawal occurring if a registrar identifies themselves as a Fellow without completing the Fellowship requirements Inclusion of reference to the opportunity to appeal an involuntary withdrawal decision	Jan 2026	GM Education Services
V1.1	December 2022	Fellowship Manager	Removal of references to Regional Training Organisations Alignment to one Fellowship Training Pathway	Dec 22	GM Education Services
V1.0	March 2021	Accreditation and Standards Manager	RGTS added to the pathways where withdrawals are managed by the College	Mar 21	ELT/CEO
Previous system	December 2019	Accreditation and Standards Manager	Supersedes some of the clause in the Doctors in Training Review policy	Dec 19	ELT/CEO

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