

Supervise for ACRRM: A-Z of what you need to know and how to access support

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ACRRM acknowledges Aboriginal and Torres Strait Islander peoples as the custodians of the lands and waters where our members and staff work and live across Australia. We pay respect to their elders, lores, customs and Dreaming. We recognise these lands and waters have always been a place of teaching, learning, and healing.

Webinar Key points

- College led training overview
- Recent changes to training
- Supervisors' key responsibilities and requirements when hosting a registrar
- Resources to support supervisors
- Training time, education program and assessment for registrars

CPD hours for this webinar

If your CPD Home is ACRRM: self-report through your **MyCollege** portal

If your CPD Home is RACGP:

<https://www.racgp.org.au/education/professional-development/cpd/2023-triennium>

Q&A

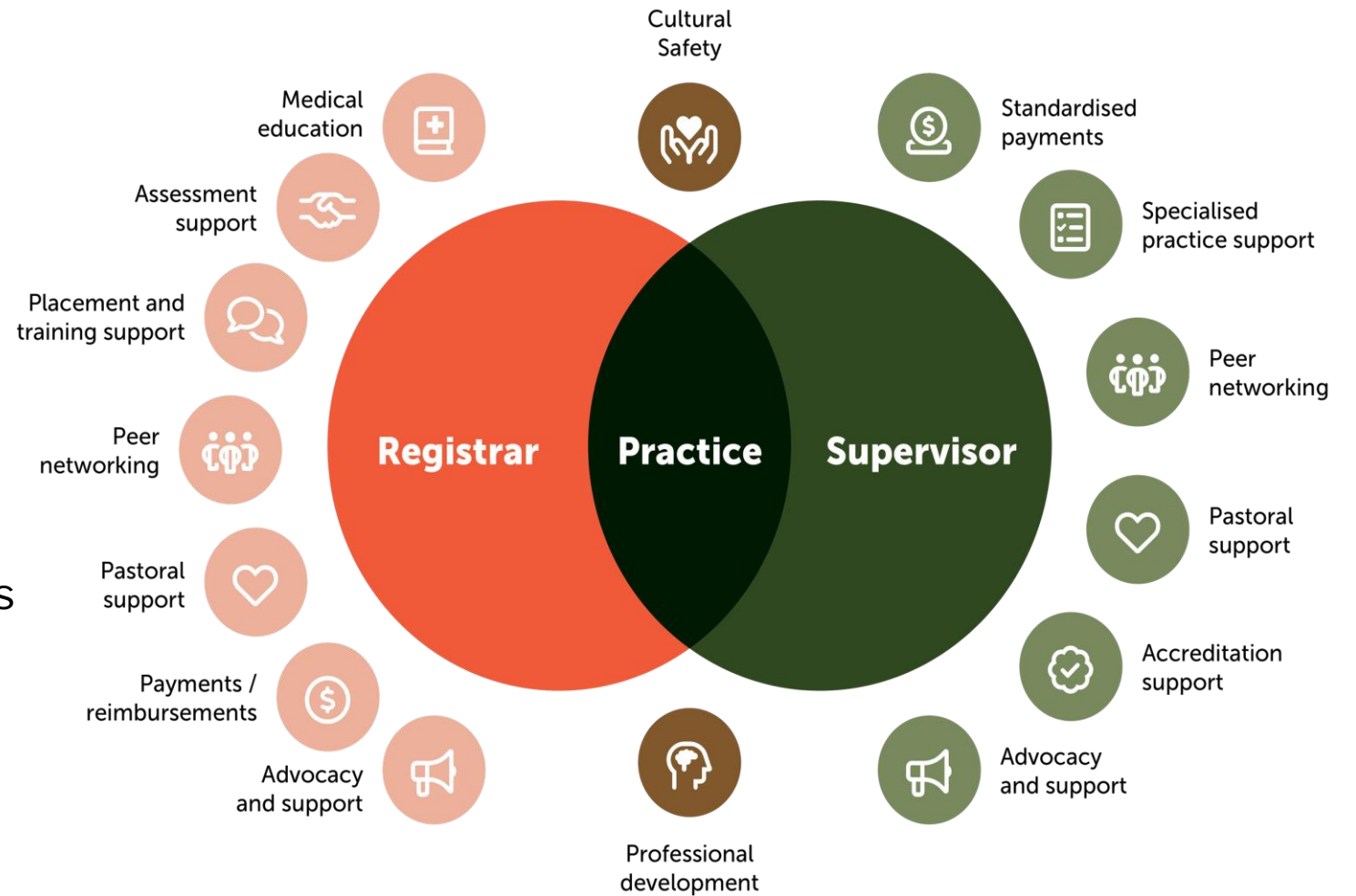
Please put yourself on mute

Write questions in the Chat box – these will be monitored and answered during the webinar where possible and at the end

Network Delivery Model (Support)

Training Network Support Roles:

- Training Network Coordinator
- Regional Director of Training
- Medical Educators
- Cultural Educators + Cultural Mentors
- Training Program Advisors
- Supervisor Liaison Officers
- Registrar Liaison Officer



What College-led training provides

- Nationally consistent policies and process
- National and regional education for registrars, training posts, and supervisors
- Registrar placements coordinated in collaboration with RACGP and RGCUs
- ACRRM Fellowship assessment integrated into the program
- ACRRM practice and supervisor accreditation
- ACRRM professional development for supervisors
- National Consistent Payments and Flexible Payment Pool
- Aboriginal and Torres Strait Islander cultural education and mentorship – through joint Colleges Training Services (JCTS)

Fellowship streams

Commonwealth funded:



AGPT

Australian General
Practice Training

RGTS

Rural Generalist
Training Scheme



Self funded:

IP

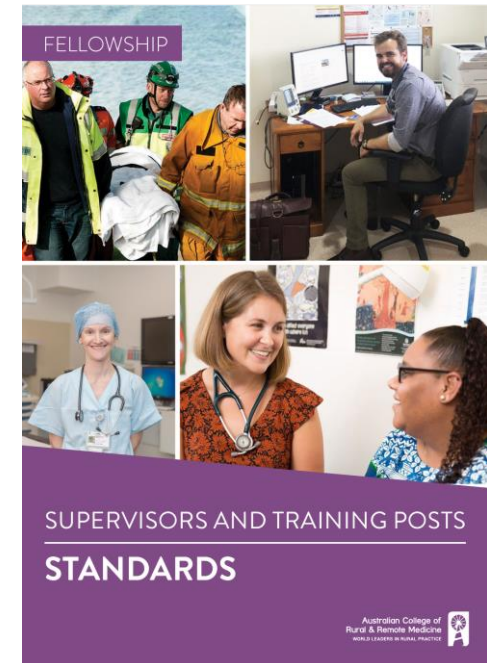
Independent
Pathway

Accreditation

ACRRM Standards and Accreditation

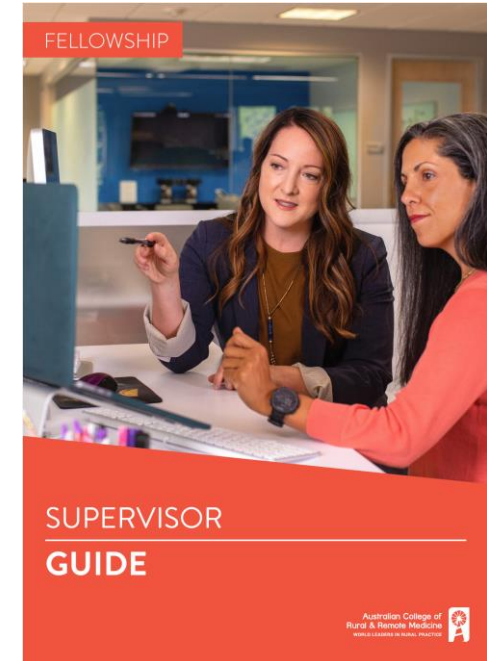
- To continue to be an ACRRM supervisor or Training Post you will need to meet the The Accreditation team who will contact your practice 6 months prior to your accreditation expiring
- Accreditation team provide links to reaccreditation process

<https://www.acrrm.org.au/resources/training/standards>



Accreditation

- Type
 - Core Generalist Training (CGT)
 - Advanced Specialised Training (AST)
- Process
 - Provisional Accreditation
 - Full Accreditation
- Supervision
 - Principal Supervisor – overall responsibility
 - Additional Supervisor – contributes when principal supervisor not available
- Cultural safety requirement for your practice
- Supervision and Teaching Plans submitted



<https://www.acrrm.org.au/resources/training/handbooks-guides>

Updates to Training in 2025

- From 2025, applicants will no longer be able to apply for or complete a Commonwealth-funded dual Fellowship with ACRRM **and** RACGP (choose one).

Changes in CPC training time

- From the second half of 2025 ACRRM the 6 month primary care minimum requirement will increase to a 12 month requirement.

Changes to education

- Attendance and participation in a regional orientation program for CGT/Primary Care will be required for Fellowship Completion
- Attend and participate in a cultural education program once during training or at change of region (with a minimum of 9 hours completed)
- Completion of Rural Emergency Skills Training (REST) and Advanced Life Support Level 2 (ALS2) once during training and must be current within 3 years of Fellowship

Changes to Assessment eligibility

- limits the number of attempts for all assessments to a maximum of four per modality.
- transitional period January 2025 - 2026, where any registrar or SIMG who has already attempted an assessment four or more times will be personally notified and will have 12 months to enrol in a final attempt at the assessment.

Education Release

ACRRM registrars are required to complete several education requirements for Fellowship

Activity	Duration	When	Education release
Primary Care Orientation	1 day	Initial Primary care term	Required
Fellowship Education Program: <ul style="list-style-type: none">• Introduction webinar• Virtual Workshop• Face to Face Workshop	1.5hrs 3 days 2 days	Each term of first year CGT	Not required (evening) Required Required
Cultural Education	1 day		Required
Regional Education (optional)	2 days		Negotiated
Capstone Webinars	1.5 hrs		Not required (evenings)
Emergency Courses	Various		Negotiated
Online Courses	Various	Self-paced	Not required

<https://www.acrrm.org.au/resources/education>

National Fellowship Education

Online content (20 modules)

Semester A

- Chronic disease
- Musculoskeletal conditions
- Women's health
- Aged care
- Child and adolescent health

Semester B

- Mental health
- Renal health
- Cardiovascular and respiratory health
- Gastroenterology
- Haematology, oncology & palliative care

Semester C

- Men's health
- Dermatology
- Surgery
- Preventative health
- Emergency medicine

Semester D

- Neurology
- Rheumatology/Immunology
- Endocrine
- Infectious diseases
- Ophthalmology/ENT/Dental

Structure of each online module:

Week 1

- Self-directed learning and resources

Week 2

- Discussion forums online

Week 3

- Webinar

Week 4

- Post-module MCQ (**compulsory to pass**)

Regional Education

- Skills workshops
- StAMPS practice exam
- Cultural education days
- Webinars – cased based run by registrars
- Regional hub meetings
- Supervisor involvement

How do I know what education my registrar needs to go to?

It is the registrar's responsibility to let their practice know if they need education release leave

The Training Program Advisor (TPA) and registrar determine when they should be doing education release and then the registrar enrolls

Access to RG HUB gives information on the registrars training journey including education and assessments completed or required.

At request the registrar's medical educator can give you an educational handover via teams for your registrar. Arranged by contacting your regional education team

Assessments

- CGT Procedural Logbook
- Cased Based Discussion (CBD)
- Multi-Source Feedback (MSF)
- Multiple choice Questions (MCQ)
- Mini-CEX (direct observation) – formative assessment
- Structured Assessment using Multiple Patient Scenarios (StAMPS)
- Project for some ASTs eg population health, remote health, Aboriginal health
- 6-monthly supervisor reports – formative assessment

Who to go to if you have concerns about registrars?

Contact your TPA or SLO in the first instance

<https://www.acrrm.org.au/fellowship/discover-fellowship/training-regions>

Regional Directors of Training

- Qld: Dr Matt French - m.french@acrrm.org.au
- NSW: Dr David Leaf - d.leaf@acrrm.org.au
- Vic: Dr Chris Pring - c.pring@acrrm.org.au
- WA: Dr Cherelle Fitzclarence - c.fitzclarence@acrrm.org.au
- SA: Dr Lisa White - l.white@acrrm.org.au
- Tas: Dr Aaron Hawkins - a.hawkins@acrrm.org.au
- NT: Dr Vimbai Kapuya - v.kapuya@acrrm.org.au

Supervision requirements

On-site supervision – community primary care terms

- AGPT and RGTS - Supervision requirements remain the same:
- First 6 months PC = 100% onsite for initial 2 months then 80%
- Second 6 months PC = 50% for the term
- Third and fourth 6 months PC = 25% for the term

Independent Pathway (IP) – supervision provided as needed by the registrar

Appropriate off-site arrangements must be made when a supervisor is not in the practice - be contactable and available to the registrar during working hours.

Remote supervision plans and arrangements outside these expectations must be submitted and approved prospectively by ACRRM.

Accredited training posts must have a documented supervision plan - <https://www.acrrm.org.au/resources/training/forms>

Supervision Plan Proforma

Accredited training posts must have a documented supervision plan. This document provides a proforma for a supervision plan. It is designed to be saved and edited as required to suit your health service.

Supervisory team

Include all members of supervisory team (including nursing staff) and how to contact

Name	Position	Contact details

Supervisor roster

	Morning	Afternoon	After hours
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

Level of supervision

Describe how frequently and what types of consults the registrar must call or report to the supervisor

Notification of issues

Urgent

Document what issues that the registrar is required to notify urgently. Include who and how to notify. Document what to do if contact cannot be made with supervisor for an urgent matter.

Non-urgent

Document what issues that require non urgent notification, who and how to notify

In-practice teaching requirements

In-practice teaching:

- First 6 months PC = 3 hours a week of which at least 1 hour is scheduled, uninterrupted formal teaching time
- Second 6 months PC = 1.5 hours a week of which at least 1 hour is scheduled, uninterrupted formal teaching time
- Third 6 months PC = 45mins a week (scheduled, uninterrupted formal teaching time not required)

IP – while this is not required it is recommended

Teaching plan is available to the registrar: <https://www.acrrm.org.au/resources/training/forms>

Regular feedback is given to the registrar

Association College of
Royal & Partners Dentists
The Australian Dental Council

Teaching Plan Proforma

Accredited training posts must have a documented teaching plan. This document provides a proforma for a teaching plan, it is designed to be saved and edited as required to suit your health service.

Teaching/education timetable

Day	Activity	Time	Provided by
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Education activities available outside training post
List who provides the education, dates, times, venues etc:

Clinical resources
List resources and how to access

Resources for registrar well being
List resources and how to access

Learning plan
Plan dates for review 3-6 monthly

MiniCEX
Plan when miniCEXs will be conducted; a minimum of six must be conducted by supervisors during training

Supervisor reports
Document the dates, must be submitted six monthly

<https://gpsupervisorsaustralia.org.au/educational-resources/>

Supervision Resources

GPSA has developed an extensive library of resources to support you in best practice supervision, no matter what your level of learner.

These are curated below under the following headings:

- Resources by type
- Resources by topic

For resources pertaining to the following topics, please visit the relevant webpages:

- [Learning environment and the GPCLE](#)
- [Consultation skills toolbox](#)
- [Teaching and learning toolbox](#)
- [First Nations health](#)
- [Supervising IMGs toolbox](#)
- [Fellowship exam support](#)
- [Supporting the new GPT1 registrar](#)
- [External clinical teaching visits \(ECTVs\)](#)

A new way to access the tools every supervisor needs.

Click this image to learn all about GPSA's mobile app, 'Scenario'.



Watch this short video for a walk-through of GPSA's educational resources with our own Dr Simon Morgan:



Resources by type

Teaching
Plans

Guides

Webinars
FAQs/Podcasts

How To...
resources

Tools

Login to MyCollege

Username

Password

Keep me signed in

[Forgot my username](#)

[Forgot my password](#)

[Login](#)

Create an account

Create an account on this website to subscribe and receive access to:

- The College weekly e-newsletter
- Online registration for courses, online learning and conferences

[Create account](#)

Applying for membership?

To join the College, you need to first [create](#) an online account with the College above.

Once logged in complete and submit the [Membership application form](#), make payment through our secure payment system and start enjoying the benefits of your College membership.

Supervisor professional development

ACRRM will recognise PD completed by supervisors regardless of which college the PD is undertaken with

- “Orientation to Fellowship Training - Supervisors “– 8 modules – non-members can access these modules
- Complemented by regional face to face workshops and webinars

Modules can be accessed: [here](#)
(scroll down to online courses section)

1. Introduction to ACRRM
2. Fellowship Training Program
3. Rural Generalist competencies
4. Supervisor role
5. Clinical supervision
6. Educational supervision
7. Mentoring and support
8. Registrar in difficulty

Supervisor professional development

Cultural modules:

- [ACRRM Cultural Safety \(free\)](#)
- [Cultural Awareness - Pip Indigenous Health Incentive \(pay a fee\)](#)

Non-members can access these modules.

This should be complemented by face to face workshops (preferably regional) with first nation mentors.

Event Information	Cultural Awareness - Pip Indigenous Health Incentive	Provider Information
Title Cultural Awareness - Pip Indigenous Health Incentive	Welcome to the Cultural Awareness course on ACRRM Online Learning. Enrol	Provider The Australian College of Rural and Remote Medicine
Date	About this course This course was originally written by Dr Louis Peachey (Senior Medical Officer, Atherton Hospital) and Kristin McBain (Research Officer, Mount Isa Centre for Rural and Remote Health.) It was updated by ACRRM in 2010 in consultation with them, and with Mary Martin from the Queensland Aboriginal and Islander Health Council (QAIHC).	Contact Education Development Team
Cost \$120.00 for Member \$180.00 for Non-Member	The aim of this course is to provide knowledge and awareness of Australian Indigenous cultures in the context of health care. It is suitable for ACRRM members, as well as non-member general practice teams who wish to participate in the Practice Incentives Program (PIP) Indigenous Health Incentive .	Phone 61 07 3105 8200
CPD hours 15 Educational activity	This course is split into 3 parts as follows: <ul style="list-style-type: none">• Part 1 - Introduction: Why learn about culture in Australian health care?• Part 2 - Health Status: Demographics, epidemiology and understanding illness from the patient's point of view.<ul style="list-style-type: none">◦ Part 2.1 - Mental health, mental illness and conventional scales: are they cross-culturally sensitive?• Part 3 - Clinical Encounter: But how? Practical ways to engage cross-culturally.	Fax 61 07 3105 8299
Learning area Aboriginal and Torres Strait Islander health (ATS) Mental health (MH) Population health (POP)	To learn more about the PIP and how to access it before enrolling in to this module, please click here to view the Department of Health's website which has comprehensive information about the program.	Email education@acrrm.org.au
Domain Work with Aboriginal, Torres Strait Islander, and other culturally diverse communities to improve health and wellbeing Apply a population health approach		Address Level 1, 324 Queen Street BRISBANE CITY QLD, 4000

Supervisor and practice support

- Locally you are supported by your regional team, led by the Regional Director of Training
- Regional team includes Network Training Coordinator, Training Program Advisors, and Medical Educators
- Supervisor Liaison Officers provide an additional layer of advocacy, mediation and pastoral care
- Cultural Educators and Mentors
- Online and face-to-face training and peer networking opportunities and forums
- A national Practice Support Coordinator provides further support

<https://gpsa.org.au/employment-support/>



[ABOUT US](#) [SUPERVISION](#) [TRAINING PRACTICE](#) [COMMUNITY](#)

[Home](#) » [Support for Training Practices](#) » [Employment Resources](#)

Employment Resources



Whole-of-practice scaffolding

The supervision of registrars is a whole-of-practice endeavour. A high quality training experience will build trust and connection, greatly increasing the likelihood of the trainee staying or returning to the practice once followed.

So what do registrars count as important when they rank the quality of their placement experiences?



National Consistent Payments

Paid through Services Australia

National Consistent Payments – terms commencing from 1 February 2023

How to Register your organization for a PRODA Account

- Log in to your individual PRODA account.
- Select Organisations, then select Register New Organisation.
- To register the organisation, you'll need to enter the following details:
 1. Name of the organisation.
 2. ABN of the organisation.
 3. Organisation contact email address.

Payments

National Consistent Payments – terms commencing from 1 February 2023

Practice payments

- Paid to the practice
- Loading applied for rurality
- Paid quarterly in advance
- Paid via Services Australia
- Practices must have a PRODA Org account set up

Teaching payments

- Paid to practice unless directed to supervisors (eg. remote supervision)
- Paid monthly in arrears
- Practices must have a PRODA Org account set up

Practice payments from Term 1 2023

Term	MMM 1-2	MMM 3-4	MMM 5	MMM 6-7
GPT1/CGT1	\$15,000	\$17,000	\$18,000	\$20,000
GPT2/CGT2	\$7,500	\$9,500	\$10,500	\$12,500

Teaching payments from Term 1 2023

Term	MMM 1-2	MMM 3-4	MMM 5	MMM 6-7
GPT1/CGT1	\$11,700	\$13,700	\$14,700	\$15,700
GPT2/CGT2	\$6,750	\$8,750	\$9,750	\$10,750
GPT3/CGT3	\$2,800	\$4,800	\$5,800	\$6,800

Nationally Consistent Payments Framework

<https://www.health.gov.au/resources/publications/national-consistent-payments-framework?language=en>

New NCP framework effective from 2025.2

Updates– NCP Framework

Updates from semester 2, 2025

Updates include:

- pro-rata payments for registrars training part-time
- payments for registrars training across multiple MM locations
- case scenarios to show how payments are calculated
- a glossary to explain the terminology used in GP training.

Note: For registrars training in different MM locations in a training term, the updates may have separate payments rather than one payment in advance.

To see how this may affect your payments, please refer to the new documents that take effect in Semester 2, 2025.

- [NCP Framework](#) commencing Semester 2, 2025
- [NCP Guidelines](#) commencing Semester 2, 2025
- [National Consistent Payments \(NCP\) Framework fact sheet](#) – 2025

Flexible Funds Pool

Paid by ACRRM

Specialised funding managed by the College to ensure Fellowship training and workforce requirements can be supported in rural and remote areas

Recognises the additional costs for training posts and supervisors who have a registrar in training and addresses the specific areas of need in rural and remote communities

Flexible Funds are provided in addition to the National Consistent Payments and do not duplicate the payments offered in the NCP framework

Application process – form is on ACRRM website

[ACRRM Flexible Funds Guidelines](#)

[ACRRM Flexible Funds Form](#)

Fellowship funding options



Supervisor Flexible Funds

Flexible Funds are available to eligible supervisors to subsidise costs of additional supervision, professional development, education, and training and in recognition of the MMM location to ensure additional costs associated with rural and remote supervision and training are supported as outlined in the table below.

The table below defines the allowance in an MMM location in which a registrar is based and training and/or maximum support payment type.

Payment Type	MMM 1 & 2	MMM 3 & 4	MMM 5	MMM 6 & 7	Eligibility Criteria and Scope
Mandatory Training Support					
AST - work based formative assessment, progress reports	\$2,000 per term				<p>Pre-approved AST Supervisor for registrars actively undertaking AST training.</p> <p>Required work-based assessment as per the AST curriculum.</p> <p>Quarterly registrar progress reports (two per term).</p> <p>Payment made within 30 days of submission of invoice and verification of receipt of reports.</p>
Rural Training Support					
Payment Type	MMM 1 & 2	MMM 3 & 4	MMM 5	MMM 6 & 7	Eligibility, Criteria and Scope
Travel and Accommodation	\$500	\$1,200	\$1,500	\$2,000	<p>ACRRM Accredited Supervisors.</p> <p>Site visits for work-based assessment, accreditation, supervision as requested by ACRRM.</p> <p>Reimbursed on submission of invoices, receipts, or statutory declaration.</p> <p>Payment made within 30 days of submission of invoice and verification of receipt of reports.</p>

Payment information

Payments Resources

RGTS Resources

- [Factsheet - RGTS Payments](#)
- [Factsheet - RGTS Registrar support](#)
- [RGTS Relocation application](#)

AGPT Resources

- [AGPT 2022 Statutory Declaration - Name Change](#)
- [AGPT 2022 Guidelines for Applicants with Conditions and or Undertakings](#)
- [AGPT 2022 Statutory Declaration Other training Program](#)
- [AGPT 2022 Statutory Declaration - Temporary Visa Holder](#)

Flexible Funds Resources

- [ACRRM AGPT Flexible Funds Policy](#)
- [ACRRM Flexible Funds Application Form](#)
- [ACRRM Flexible Funds Guidelines](#)



ACRRM improving access to Flexible Funds

- ACRRM is reviewing what changes would have to be made to the flexible funds model aiming to deliver training funds directly to the supervisor providing the supervision
- Targeting secondary supervisors when they are performing supervisory activities
- Increasing regional and national face to face educational and networking activities

Supervisor
Liaison
Officers

NSW and AST – Dr's James Best, Dean Jones and Sara Fergusson

VIC - Dr Sue Harrison

WA - Dr Susie Granger

QLD - Dr James Ware

SA - Dr Ben Abbot

TAS - Dr Kaylee Davis

NT - Dr Priyantha Wijesurendra and Dr Sarah Chalmers

Supervisor webinar series 2025

- **Thursday 20th March** Supervise for ACRRM the A-Z of what you need and how to get support
- **Thursday 22 May**
[Supporting the registrar in difficulty](#)
- **Thursday 24 July**
[ACRRM training and assessment requirements](#)
- **Thursday 25 September**
[In-practice teaching](#)
- **Thursday 20 November**
[Preparing your practice for registrars](#)

- Have you been missing face to face peer networking opportunities?
- Want to feel valued for doing the supervision you already provide?
- Are you a new supervisor feeling lost and looking for support?
- Want to meet your supervisor liaison officers face to face?
- Looking for a family friendly holiday with activities for the kids?
- Want free accommodation?
- Want fun (and tasty) social events?
- Want a travel subsidy with a reward for rurality?
- Want a keynote speaker with skin in the game?
- Want Interesting interactive meaningful supervisor education with a twist?
- Want it combined with activities like ALS2?

We HAVE been listening.....



**GET
READY**

THE EVENT IS REAL.



COMING VERY SOON



SUPERVISORS SUMMIT

13-16 August 2025
Sydney

Useful resources

www.gpsupervisorsaustralia.org.au

Educational resources, FAQs, NTCER

www.gpra.org.au

Exam resources

[NTCER](#)

Wellbeing

<https://www.acrrm.org.au/fellowship/accreditation/resources>

Guides, proformas, modules, reporting requirements

The background features a large, faint, stylized graphic. At the top, there is a sun with several rays extending downwards. Below the sun is a large, bold question mark. The entire graphic is rendered in a light, semi-transparent green color against a dark green background.

Questions?

Find out more



www.acrrm.org.au



1800 223 226



acrrm@acrrm.org.au