

Training Payments

1. Purpose

This policy aims to

- 1.1. Outline ACRRM's application and scope of training payments made under the Commonwealth Government's Australian General Practice Training (AGPT) Nationally Consistent Payments (NCP) Framework, AMS salary support policy including through the Flexible Funds payment pool.
- 1.2. Outline the scope and application of payment made under the Commonwealth funded Rural Generalist Training Scheme (RGTS) payments.

2. Scope

This policy applies to all eligible registrars, supervisors, and training posts on the ACRRM funded training pathways of AGPT and RGTS.

2.1. Inclusions

- 2.1.1. Eligible registrars on the AGPT and RGTS training programs who are in an ACRRM approved placements.
- 2.1.2. Eligible ACRRM accredited training posts and supervisors who are supporting current AGPT and/or RGTS registrars on an ACRRM approved placement.
- 2.1.3. Salary support payments for First Nations health facilities with approved AGPT or RGTS placements.
- 2.1.4. Eligible registrars employed through Single Employer Models.

2.2. Exclusions

- 2.2.1. Registrars on the Independent Pathway (IP) and the Remote Vocational Training Scheme (RVTS).
- 2.2.2. Supervisor and training post payments who are supporting training of registrars on the IP and/or the RVTS.
- 2.2.3. Training placements occurring in federal or state funded health services unless holding an exception granted by Department of Health, Disability and Ageing.

3. Application

- 3.1. Relevant payments eligibility, amounts, terms, and conditions are governed through the Department of Health, Disability and Ageing [Nationally Consistent Payments \(NCP\) Framework](#) and/or the [RGTS Payments Factsheet](#).
- 3.2. Salary support payments' eligibility, amounts, terms, and conditions are governed through the [NCP Framework](#) and the AGPT Salary Support Policy.
- 3.3. Flexible funds payments are governed through the [NCP Framework](#) and the [ACRRM Flexible Funds Policy](#).

4. Registrar Support Payments

- 4.1. Registrars' training support payments will only be paid upon confirmation and approval of a training placement.
- 4.2. Registrars must be a member of the College (i.e. with current financial status) to be eligible to receive training payments.
- 4.3. AGPT registrar training payments are endorsed by ACRRM to be made through Services Australia.

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- 4.4. RGTS Registrar Training Payments will be applied and approved in accordance with the [RGTS Payments Factsheet](#), and made by ACRRM.
- 4.5. AGPT Core Generalist Training (CGT) payments will be made within six weeks after the commencement of training in an approved CGT placement (i.e. must be ACRRM accredited and approved) as detailed in the [NCP Framework](#).
- 4.6. RGTS payments will be made in April and October of each year.
- 4.7. Advanced Specialised Training (AST) payments for RGTS registrars will be made after the commencement of training in an AST placement (i.e. must be ACRRM accredited and approved).
- 4.8. AST Payments for AGPT registrars will be funded through Flexible funds and will occur through the ACRRM [Flexible funds application](#) and review process.
- 4.9. RGTS and AGPT registrar training payments will not be payable when a registrar is on leave from training.
- 4.10. Registrars will be advised through their College point of contact of any over and underpayments and adjustments will be made accordingly.
- 4.11. Registrars on additional leave at the commencement of a training term will not be eligible for, or receive, training payments (as detailed in the [ACRRM Leave from Training Policy](#)).

5. Supervisor Payments

- 5.1. AGPT supervisor payments are validated and endorsed by ACRRM to be made through Services Australia.
- 5.2. RGTS supervisor payments are approved and made by ACRRM.
- 5.3. All supervisor payments will be made monthly in arrears from four weeks after the commencement of an ACRRM (i.e. Approved) training placement.
- 5.4. Any changes to relevant registrars' training status occurring during their training placement term (e.g. changes from full time to part time, or to leave or withdrawal from training) will result in appropriate payment adjustments being determined and made to the supervisors'.
- 5.5. Supervisors will be advised of any over and underpayments through their College point of contact and adjustment will be made accordingly.
- 5.6. AGPT and RGTS supervisor professional development payments will be approved for the registrar's nominated supervisor only and made by ACRRM directly to the supervisor during the final month (June) of that financial year.
- 5.7. To be eligible for professional development payments the nominated supervisor must have/ or have had an ACRRM AGPT or RGTS registrar during the 12 months prior.
- 5.8. Additional supervisor payments will be approved and paid by ACRRM in accordance with the [AGPT Flexible Funds Policy](#) and [RGTS guidelines](#).

6. Training Post Payments

- 6.1. AGPT training post payments are validated and endorsed by ACRRM to be made through Services Australia.
- 6.2. RGTS training post payments are approved and made by ACRRM.
- 6.3. Training post payments will be made quarterly in advance (twice during the training term) from four weeks after the commencement of a training placement (i.e. ACRRM accredited and approved).
- 6.4. Additional training post payments will be approved and paid by ACRRM in accordance with the [AGPT Flexible Funds Policy](#) and [RGTS Payments Factsheet](#).

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- 6.5. Any changes to relevant registrars' training status occurring during their training placement term (e.g. changes from full time to part time, or to leave or withdrawal from training) will result in appropriate adjustments being made to the training post payment.
- 6.6. Training posts will be advised of any over and underpayments through their College point of contact and will result in appropriate payment adjustments being determined and made to training post the.

7. Flexible Funds Payments

- 7.1. Only AGPT registrars, supervisors and training posts are eligible for flexible funds payments.
- 7.2. Flexible funds payments will be applied to, approved and paid by ACRRM in accordance with:
 - the [NCP Framework](#),
 - the [ACRRM AGPT Flexible Funds Policy](#) and
 - the [ACRRM Flexible Funds Guidelines](#).
- 7.3. All registrar flexible funds payments will require all recipients to be in an eligible training placement (i.e. ACRRM accredited and approved).
- 7.4. Training posts can apply for Flexible funding to support recruitment or build capacity of a registrar to a training placement as well as support of a registrar whilst in training

8. Responsibilities

Registrars are responsible for:

- 8.1. Adhering to all College policies.
- 8.2. Submitting appropriate applications as required and providing supporting documentation such as receipts.
- 8.3. Maintaining College membership.
- 8.4. Advising the College if there are any changes to their circumstances during placement.
- 8.5. The repayment of flexible funds received during:
 - 8.5.1. Any unnotified period of extended leave.
- 8.6. As directed by the College e.g. the repayment of a bond as part of housing support

9. Supervisors/ training posts are responsible for:

- 9.1. Adhering to all College policies.
- 9.2. Maintaining accreditation and College standards.
- 9.3. Adhering to the terms and conditions of the training placement agreement.
- 9.4. Submitting appropriate applications as required with supporting documentation such as receipts
- 9.5. The repayment of training payments made during any period of a registrar's extended leave of absence or where the registrar is no longer at the training post.

10. The College is responsible for:

- 10.1. Publishing policies, standards, and guidelines.
- 10.2. Providing clear and consistent decision making.

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- 10.3. Providing clear application eligibility, process, and guidelines.
- 10.4. Assessing and processing applications and payments against policy, guidelines, college budgets and program delivery.
- 10.5. Approving or declining applications in accordance with relevant and appropriate policies, standards, and funding guidelines.
- 10.6. Acquitting all flexible funds in line with the NCP policy and the provision of transparent reporting to Department of Health, Disability and Ageing on volume and delivery.
- 10.7. Reviewing, updating, and notifying stakeholder of any changes to policies, standards, and guidelines.
- 10.8. Managing appeals in accordance with the ACRRM Reconsideration, Review and Appeals Policy.

11. Related Documents

- [National Consistent Payments Framework](#)
- [RGTS Payments Guidelines](#)
- [ACRRM Leave from Training Policy](#)
- [ACRRM AGPT Flexible Funds Policy](#)
- [ACRRM AGPT Flexible Funds Guidelines](#)
- [ACRRM Training Placements Policy](#)
- [ACRRM Training Program Requirements Policy](#)
- [ACRRM Reconsideration, Review and Appeals Policy.](#)

12. Definitions

Word/Term	Definition (with examples if required)
Member	Person with ordinary membership status with the college, compliant with financial and enrolment requirements.
Registrar	Doctor training on the ACRRM Fellowship training program
Nominated supervisor	The supervisor named under the accreditation and placement agreement to receive payment
ACRRM training post	ACRRM approved and accredited training location

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ACRRM training placement	Approved placement to a Training Post of the ACRRM Fellowship training program
AGPT	Australian General Practice Training program – an ACRRM Fellowship training pathway
RGTS	Rural Generalist Training Scheme – an ACRRM Fellowship training pathway
RVTS	Remote Vocational Training Scheme – an ACRRM Fellowship training pathway
IP	Independent Pathway – an ACRRM Fellowship training pathway
Additional leave	Additional Collège approved leave not including statutory leave provisions – as detailed in the ACRRM Leave from Training Policy
AST	Advanced Specialised Training for the ACRRM Fellowship training program

13. Document Control Information

13.1. Policy Information

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13.2. Document History

Version	Date Approved	Author	Description of revision	Internal Distribution	
				Date	Recipient/s
V1.0	21 Mar 2024	K Moss	New policy	Apr 2024	ES Team, website

ACRRM acknowledges Aboriginal and Torres Strait Islander peoples as the custodians of the lands and waters where our members and staff work and live across Australia. We pay respect to their elders, lores, customs and Dreaming. We recognise these lands and waters have always been a place of teaching, learning, and healing.

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