

How to complete the ACRRM Supervisor Reports



Purpose

- Provide structured feedback to registrars
- Support Supervisor – registrar discussions
- Inform future development and training plans



Where to Find the Report

The ACRRM Supervisor Report can be found on the ACRRM website under Training Resources:

[ACRRM Training Forms](#)



Completing the Report

- Registrar, Supervisor and Training Post Details
- Progression
 - › Refer to the domain criteria
 - › Select the progression level 1-6
 - › Provide comments
- Professionalism
 - › Tick demonstrated behaviours
 - › Provide comments
- Overall Rating and summary
 - › Select a rating 1-3
 - › Provide a summary comment



Submitting the Report

- Check your details
- Once completed, email the report to your regional training team
- Tick the box if you want to be contacted



Helpful Tips

- Be specific in comments
- Refer to real examples
- Discuss and provide feedback to the registrar
- Use the guide in the report



Support and Advice

If you have any questions, concerns or would like to provide additional feedback please:

- Contact the Training Program Advisor or Medical Educator directly if known or via the regional email inbox, or
- Contact ACRRM at practicesupport@acrrm.org.au, or
- Call **1800 223 226** and ask to be connected to your state team

All Supervisors have access to and are welcome to contact your local Supervisor Liaison Officer (SLO).



Useful Links

- **ACRRM Training Forms:**
<https://www.acrrm.org.au/resources/training/forms>
- **Rural Generalist Curriculum:**
<https://www.acrrm.org.au/docs/default-source/all-files/rural-generalist-curriculum.pdf>
- **Training Regions**
<https://www.acrrm.org.au/fellowship/discover-fellowship/training-regions>