

<b>Position title</b>	Supervisor Liaison Officer	<b>Reporting to</b>	Regional Director of Training
<b>Department</b>	Education Services	<b>Direct reports</b>	NA
<b>Classification</b>	Medical B	<b>Employment type</b>	Permanent or Fixed-term appointments available
<b>Date</b>	July 2026	<b>Location</b>	National flexible

## The Organisation

The Australian College of Rural and Remote Medicine Limited (ACRRM) is an accredited specialty medical college responsible for setting and maintaining professional standards for specialist general practitioners and rural generalists in Australia.

Nationally, ACRRM has more than 7,000 members, including Fellows, trainees and associate members, who live and work in rural, remote and First Nations communities across Australia. Members provide expert front line medical care in a diverse range of settings including general practices, hospitals, emergency departments, Aboriginal health services and other remote settings such as RFDS and the Australian Antarctic Division.

ACRRM’s core business is training and assessing specialist general practitioners for a rural generalist scope of practice, setting clinical standards for rural generalist practice; and support and advocacy services for rural, remote and First Nations communities and the health teams that serve them. Its vision is “Healthy rural, remote and First Nations communities through excellence, social accountability and innovation”.

The College’s headquarters is in Brisbane, Queensland although the majority of staff work flexibly from state, regional or rural locations across the country. ACRRM offices are also located in Adelaide, Bairnsdale, Bendigo, Bunbury, Canberra, Darwin, Hobart, Perth, Rockhampton, Townsville, Wodonga and Wollongong.

## Our Values

**Optimism:** We believe we can individually and collectively make a positive difference in the lives and wellbeing of others. We are curious, creative and constantly exploring new ways to achieve our goals. We celebrate success and share our ideas and experiences with others.

**Conviction:** We have a deep understanding of our obligation and opportunity to deliver the best possible response to the priority health needs and challenges of our rural, remote and First Nations communities. We work with, for, and as members of, the communities we serve.

**Courage:** We are prepared to speak out, challenge the status quo and embrace change. We are champions, supporters and guardians. We are comfortable with uncertainty. We humbly seek to understand our limits and to collaborate with others to ensure the best possible outcomes.

**Inclusiveness:** We are a friendly and welcoming Mob from across Australia and around the world, united by a shared vision. We take strength from our diversity and relationships. We listen, learn and care for each other with dignity and respect. We love to laugh and have fun, and to celebrate the joys in life and work.

ACRRM provides stakeholder engagement and support to supervisors to ensure the quality delivery of the Fellowship program and to ensure our registrars have high quality training experiences.

Reporting to the Regional Director of Training in each region, the Supervisor Liaison Officer (SLO) will work with the wider SLO team, ACRRM management and staff to ensure we have culturally safe, quality supervisor support occurring and a strong understanding of the landscape of supervision and delivery in ACRRM training environments across primary and secondary care, including in Aboriginal Medical Services and Aboriginal Community Controlled Health Services.

The provision of high-quality advocacy, education and support to supervisors and training posts is an important part of this support for ACRRM registrars. While much of the groundwork will occur regionally, it is important to continue nationally consistent processes, particularly where problems arise with posts, placements or support, this role with support services across regions and be a point of expertise and support for supervisors in each state. This role will support ACRRM in the development, evaluation and continuous improvement of the education and support processes for supervisors. The role will work closely with relevant ACRRM teams and external stakeholders, providing clinical and educational input.

This role suits a regionally based FACRRM Rural Generalist with a strong understanding of the wider training sector and a passion for quality RG training and a strong understanding of the Fellowship Program.

## Overview of Position

Provide oversight and guidance to supervision support, design and delivery as a key role of the Supervisor Liaison team:

1. Work with the Training, Education and Assessment team to guide supervision supports
2. Participate in the Quality Assurance of the accreditation and supervision process with a particular focus on the principles of cultural safety and competence as applied to fellowship support.
3. Provide leadership and mentoring to Supervisor Liaison Officers on training safety protocols when working with registrars, supervisors and training posts.
4. Provide one-to-one support to supervisors and services as required and act as a conduit for the facilitation of and engagement with Salary support funding.
5. Provide guidance to and oversight of the development of key support resources suitable to the support of supervisors working in this space.
6. Provide strategic insight to the Senior Cultural Advisor (and in turn the Indigenous Members Group and Executive) on improvements to delivery and key risks
7. Build and maintain strong working relationships with GPSA and partnership agencies such as strengthening supports and resources for supervisors and increasing levels of culturally safe practice.

## Key Competencies

1. Full unconditional medical registration with Australia Health Practitioners Regulation Agency (APHRA).
2. Specialist registration in the speciality of General Practice holding Fellowship of ACRRM.
3. Currency of clinical practice with a minimum of 10 years' experience in rural & remote medicine.
4. Experience and understanding of the medical education environment within a rural context.
5. Understands the requirements of ACRRM Fellowship Training Program.

LEADERSHIP BEHAVIOURS	WHAT THIS MEANS FOR THE ROLE
Communication	<ul style="list-style-type: none"> <li>• Ensure communication is clear and professional</li> <li>• Is able to adapt communication style to relate to a diverse range of people</li> <li>• Communication is effective and outcome oriented</li> </ul>
Engage Teams	<ul style="list-style-type: none"> <li>• Engage teams to achieve results and drive accountability</li> <li>• Demonstrate and role model appropriate behaviours</li> <li>• Ability to have difficult conversations that result in desired outcome</li> </ul>
Manage Work	<ul style="list-style-type: none"> <li>• Adopts a systematic approach to managing work</li> <li>• Organises, prioritises and independently solves problems</li> <li>• Takes personal responsibility for meeting objectives and progressing work.</li> </ul>
Develop Others	<ul style="list-style-type: none"> <li>• Identify skill and capability gaps within the team</li> <li>• Trains and mentors others</li> <li>• Has meaningful development discussions with team</li> </ul>
Ownership	<ul style="list-style-type: none"> <li>• Take accountability for the performance of the team</li> <li>• Ensure issues are followed through to resolution and own the outcomes</li> <li>• Effectively communicates upwards</li> </ul>