



ASSESSMENT ELIGIBILITY POLICY

1. Purpose

1.1. The policy defines:

1.1.1. eligibility requirements to enrol in and undertake assessments

1.1.2. rules around reattempting assessments

1.1.3. undertaking assessments whilst on leave from training

2. Application and scope

2.1. The policy applies to doctors undertaking College assessments, including:

2.1.1. The Fellowship Training Program or

2.1.2. Advanced Specialised Training (AST)

2.1.3. AST outside of training

3. Policy

3.1. The minimum eligibility criteria specified below must be satisfied before enrolment for assessment will be accepted:

3.1.1. current medical registration with the Australian Health Practitioner Regulation Agency (Ahpra)

3.1.2. current financial membership with the College

3.1.3. enrolment in one of the following:

3.1.3.1. Fellowship Training Program

3.1.3.2. Specialist Pathway

3.1.3.3. Rural Experienced Entry to Fellowship, or

3.1.3.4. Advanced Specialised Training

3.1.3.5. (AST) outside of training

3.2. Candidates on the Fellowship Training Program, including all training pathways, must satisfy the following eligibility requirements to sit Core Generalist assessments:

3.2.1. Multiple Choice Question (MCQ); have completed one year of Core Generalist Training or the equivalent in Recognition of Prior Learning (RPL), or a combination of training and RPL.

3.2.2. Case Based Discussion (CBD); have completed two years of Core Generalist Training or the equivalent in RPL, or a combination of training and RPL.

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3.2.3. Structured Assessment using Multiple Patient Scenarios (StAMPS); must have:

- 3.2.3.1 completed two years of Core Generalist Training or the equivalent in RPL, or a combination of training and RPL
- 3.2.3.2 passed the MCQ assessment and
- 3.2.3.3 successfully completed all Mini CEX formative assessments and/or Multi Sourced Feedback (MSF) and
- 3.2.3.4 completed at least one formal StAMPS preparation activity with the College or Training Organisation.

3.3. Candidates on the Specialist Pathway must have completed a portion of their peer review period as specified in their individual requirements, to enrol in Core Generalist assessments.

3.4. Completing Core Generalist assessments is not a prerequisite to undertaking Advanced Specialised Training assessments.

3.5. Candidates must satisfy the following eligibility requirements to enrol in Advanced Specialised Training assessments:

3.5.1. be undertaking or have completed Advanced Specialised Training; or

3.5.2. have received RPL for the Advanced Specialised Training.

3.6. Core Generalist and Advanced Specialised work-based assessments including MSF, CBD and MiniCEX must be undertaken in ACRRM accredited training posts and cannot be undertaken while on additional leave.

3.7. Candidates enrolling for a third assessment attempt must submit an application to their Regional, Director of Training demonstrating readiness to sit.

3.8. Candidates seeking to enrol for a fourth assessment attempt require

3.8.1. written support from their Regional, Director of Training and

3.8.2. ACRRM Director of Training or Censor in Chief approval.

3.9. Candidates undertaking assessment may apply for reasonable adjustment under the Special Consideration policy on the grounds of illness, accident, disability, bereavement or other compassionate circumstances.

3.10. Any changes to a candidate's circumstances occurring between determination of eligibility and the assessment sitting date must be reported to the College to enable a reassessment of eligibility.

4. Related Documentation

4.1. ACRRM Fellowship Assessment Handbook

4.2. ACRRM Special Considerations policy

4.3. ACRRM Access to Training policy

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- 4.4. ACRRM Registrar in Difficulty policy
- 4.5. ACRRM Leave from Training policy
- 4.6. Application to support assessment attempt

5. Definitions

Word/Term	Definition (with examples if required)
Additional leave	Leave taken by a registrar when not working or undertaking work that is not able to count towards training time
Candidates	Doctors enrolled to undertake an assessment
Formal StAMPS preparation activity	<p>A formal StAMPS preparation activity must be conducted by a medical educator or supervisor who has knowledge of the StAMPS format. The activity must include information on the StAMPS format and StAMPS scenario practice and feedback.</p> <p>The following activities meet these requirements:</p> <ul style="list-style-type: none"> • College, or RVTS Mock Exam or Study Groups • College, or RVTS online courses, if supplemented with StAMPS scenarios practice with medical educator or supervisor <p>Other activities are considered on a case-by-case basis against these criteria.</p>

6. Document Control Management

6.1 Policy information

Policy Contact and Author	Kyra Moss David York	Approving Body:	Board
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Responsible Officer:	David York	Policy System Manager:	Mary Jane Streeton

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6.2 Document History

Version	Date Approved	Author	Description of revision	Internal Distribution	
				Date	Recipient/s
V1.1	December 2022	Fellowship Manager	Removal of reference to Regional Training Organisation	12 December 2022	GM Education Services
V1.0	April 2021	Accreditation and Standards Manager	Rural Experienced Entry to Fellowship (REEF) added to 3.1.3 Rural Generalist Training Scheme (RGTS) added to the Training Organisation definition	April 2021	ELT, CEO
Previous system	November 2020	Accreditation and Standards Manager	Eligibility for Core Generalist Assessment changed to sit rather than enrol in assessments	Dec19	ELT, CEO
Previous system	March 2020	Accreditation and Standards Manager	Eligibility requirement for MSF removed	Mar19	ELT, CEO
Previous system	December 2019	Accreditation and Standards Manager	Assessment eligibility moved from Assessment Handbook to a standalone policy. Additional StAMPS prerequisites introduced for enrolments for 2020.	Dec19	ELT, CEO

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