

# POLICY

## Academic Posts

### 1. Purpose

- 1.1 This policy sets out the circumstances under which registrars may apply for a funded Academic Post as part of the Fellowship Training Program.

### 2. Application and scope

- 2.1 The policy only applies to registrars with training places on the Australian General Practice Training (AGPT) Program.

### 3. Policy

- 3.1 Registrars undertaking the ACRRM Rural Generalist Fellowship Program with places on the AGPT Program can apply for a funded Academic Post.
- 3.2 Registrars are eligible to apply to undertake an Academic Post at any time throughout the Fellowship Training Program.
- 3.3 Academic Posts can be undertaken on a full-time or part-time basis in line with the College Training Time policy. Part-time training must be approved prospectively by the College.
- 3.4 Academic Posts can either be undertaken as a part of:
  - 3.4.1 Advanced Specialised Training (AST) in Academic Practice, Population Health, Remote Medicine, or Aboriginal and Torres Strait Islander Health.
    - 3.4.1.1 Registrars will generally complete the six months full time employment (FTE) clinical training concurrently with the Academic Post, but the two components may be undertaken non-concurrently subject to prior approval from the College.
  - 3.4.2 Core Generalist Training
- 3.5 Registrars must remain enrolled on the ACRRM Rural Generalist Fellowship Program for the duration of their Academic Post placement and must not Fellow prior to the completion of their Academic Post.

### 4. Responsibilities

- 4.1 Registrars are responsible for:
  - 4.1.1 Checking their eligibility to apply for an Academic Post

- 4.1.2. Completing and submitting the correct Academic Post application form by the advertised due date
- 4.1.3. Sourcing a suitable research supervisor in a university/academic institution
- 4.1.4. Ensuring that the application is supported by the proposed Academic Post supervisor
- 4.1.5. Attending support activities provided by the university and the College
- 4.1.6. Adhering to the College's policy on undertaking an Academic Post and
- 4.1.7. Completing and submitting all report requirements as advised by the College by the advertised due date.
- 4.2. The relevant university/academic institution is responsible for:
  - 4.2.1. Ensuring that the registrar is provided with an appropriate academic supervisor for the application process and if successful, throughout the duration of their Academic Post
  - 4.2.2. Ensuring that the registrar's academic supervisor supports the registrar through the application process and endorses the registrar's Academic Post application
  - 4.2.3. Negotiating an employment contract for the successful registrar with the College
  - 4.2.4. Ensuring that the academic supervisor meets regularly with the registrar to monitor progress of research, allocate appropriate teaching tasks, provide guidance and feedback on research and teaching, and involve the registrar in daily departmental activities; and
  - 4.2.5. Reviewing and completing any reports the registrar may need to complete for the College to monitor their progress through the Academic Post.
- 4.3. The College is responsible for:
  - 4.3.1. Conducting an annual application round and assisting potential academic registrars through the application process
  - 4.3.2. Assessment of applications through an Assessment Panel which includes members with expertise in General Practice educational research and primary care
  - 4.3.3. Administer the provision of AGPT Academic Post funding to Training Organisations with academic registrars
  - 4.3.4. Supporting each Academic Post registrar and
  - 4.3.5. Facilitating support from Training Organisation Medical Educators and Universities for academic registrars in relation to their individual projects.
  - 4.3.6. Ensuring that the registrar's Medical Educator supports the registrar through the application process and endorses the registrar's Academic Post application prior to the registrar sending the application to the College
  - 4.3.7. Negotiating an employment contract on behalf of the registrar with the relevant university/academic institution; and keeping the registrar informed of the contract negotiations

- 4.3.8. Ensuring that the Medical Educator supports the registrar through the duration of the Academic Post
- 4.3.9. Supporting the registrar's attendance at support activities including workshops and webinars.

## 5. Related Documentation

- 5.1. ACRRM Academic Posts Guide
- 5.2. ACRRM Rural Generalist Fellowship Program Handbook
- 5.3. ACRRM Training Time policy

## 6. Definitions

Word/Term	Definition (with examples if required)
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## 7. Document Control Management

### 7.1 Policy information

<b>Policy Contact and Author</b>	Kyra Moss David York	<b>Approving Body:</b>	Board
<b>Status:</b>	Approved	<b>Review period:</b>	Three years
<b>Policy No and Version:</b>	T2 V1.1/2022	<b>Next review date:</b>	January 2026
<b>Effective Date:</b>	January 2023	<b>Document Location:</b>	ACRRM Admin/Policies/Program Policies/Training Program policies and regs
<b>Responsible Officer:</b>	David York	<b>Policy System Manager:</b>	Mary Jane Streeon

### 7.2 Document History

ACRRM acknowledges Aboriginal and Torres Strait Islander peoples as the custodians of the lands and waters where our members and staff work and live across Australia. We pay respect to their elders, lores, customs and Dreaming. We recognise these lands and waters have always been a place of teaching, learning, and healing.

	Date Approved	Author	Description of revision	Internal Distribution	
				Date	Recipient/s
V1.2	September	Fellowship Manager	Removal of reference to Rural Generalist Training Scheme (RGTS)  Change of title from ACRRM Fellowship Training Program to ACRRM Rural Generalist Fellowship Program	1 Sep 2025	GM Education Services
V1.1	December 2022	Fellowship Manager	Removal of reference to Regional Training Organisation	12 Dec 2022	E and T Committee. GM Education Services
V1.0	April 2021	Accreditation and Standards Manager	New Policy, includes information relating to ACRRM training from the AGPT Academic Post Policy	16 Apr 2021	Board

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