



PEER REVIEW GROUP - APPLICATION FORM

Peer Review Groups Defined:

These activities involve groups of practitioners who meet regularly over a period of time either face to face or remotely (i.e. via online clinical discussion forums, teleconferencing or videoconferencing) in a supportive environment. The group undertakes a continuous quality improvement cycle to assess specific aspects of practice and review patient care skills, institute change where the need is identified and reflect on and evaluate the change on practice. Ideally the group is comprised of six to ten members and meets regularly over a four to twelve month period.

Essential features of Peer Review Groups include:

1. Each group follows appropriate procedure with documentation of attendance, process and findings.
2. Each group decides its own meeting schedule but generally there should be regular meetings 1½ to 2 hours over the course of several months.
3. One member of the group is chosen to be group facilitator / coordinator to direct the group learning process.
4. Specific topic(s) to be focused on by the group are identified.
5. The standards or guidelines against which practice will be assessed are identified.
6. Data is gathered by each individual member of the practice on the issue identified.
7. Practice is compared against standards or guidelines.
8. Changes to practice as a result of reflection on the comparison are identified.
9. The impact the process and changes have had on their practice is evaluated and reflected upon.

ACRRM has developed secure clinical discussion forums which can be accessed by regional groups to establish peer review forums on RRMO. These groups can be pre-existing committees such as clinical review committees as long as they meet the above criteria. This is a means of incorporating current hospital requirements into the professional development requirements of the college.

Peer Review Group Name		ACRRM Code	
Name of Group Facilitator			
Contact Person		Position Title	
Postal Address			
Town		State	Postcode
Telephone		Facsimile	
Email		Website	
Type of Peer Review Group			
Dates of Review	Commenced		Concluded
Learning objectives for this Peer Review Group: *			
By the end of this Peer Review Group process participants will:			

*Learning objectives should be defined at the commencement of the Peer Review Group by the facilitator in consultation with Group participants. The objectives should be defined as observable or measurable outcomes. Some examples include -

By the end of this Peer Review Group process participants will:

- Improve skills in the interpretation of common radiological diagnoses and evidence from other investigations
- Identify current standards for management of specific surgical conditions e.g. bowel obstruction including bowel resection
- Improve professional networks with specialist colleagues and referral health services

